FirstMark
INSURANCE GROUP



ACCIDENT RESPONSE INSTRUCTIONS

1 If the situation allows, or if you are unsure if you should call the police, please call FirstMark at (206) 462-3293 and we can provide advice.

Please call the police if any of the following occur:

- The accident presents hazards to other drivers
- You are in a multi-vehicle accident
- If there are serious injuries
- You are blocking traffic

2 Exchange information from the other parties involved in the crash.

DRIVER'S FULL NAME

PHONE NUMBER

ADDRESS

LICENSE

E-MAIL

INSURANCE COMPANY

INSURANCE COMPANY POLICY NO.

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3 Take photos & get any witness information.

Use your cellphone to document the collision. Take pictures of all the vehicles involved in the crash from every angle, showing any damage, as well as where the crash occurred and other relevant evidence at the crash scene, such as road hazards and skid marks. It is also helpful to take photos of the other vehicle's license plate and the driver's license, registration, and insurance documents in case you misplace your notes or jotted down something incorrectly. If there were any witnesses, gather information from them in the event the adjuster needs to speak to them.

WITNESS'S FULL NAME

PHONE NUMBER

WITNESS'S FULL NAME

PHONE NUMBER

4 We have included a space below to sketch the accident.

5 Always call FirstMark before you reach out to your carrier if it is not an emergency.

We want to explore all your options and take the course of action that is most advantageous for you. **Our client care team is available at (206) 462-3293 from 8:30 AM – 5 PM Monday – Friday and your agent is available on weekends and holidays.**